

INVOICE NO. 23

Company Name Ltd.  
Street Address,  
City.

Date Issued

Your Client Ltd.  
Clients Street.  
Clients City

**Company No.** 123456  
**VAT Registration No.** 98765643  
**Period:** Month of Invoice

In connection with my recent work for you, here is the invoice.

**Project Name**

<b>Activity</b>	<b>Rate/Unit</b>	<b>Count</b>	<b>Amount (Euro)</b>	
Daily Charged Work	200	2	400.00	
Hourly Rated Work	45	3	135.00	
Subtotal Fees			535.00	
VAT (23%)			123.05	
<b>Expense</b>	<b>Currency</b>	<b>Amount</b>	<b>Factor</b>	<b>Euro</b>
Travel	Euro			100.00
Hotel	UK	50.00	1.27	63.50
Sum Fees				535.00
Sum VAT				123.05
Sum Expenses				163.50
<b>Total</b>				<b>821.55</b>

Kind Regards,

Your Name  
**email:** youremail@mail.com  
**Tel.** 01 9999999